

**South Middle School**  
**PTA General Board Meeting Minutes**

September 20, 2017

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The meeting was called to order at 7:03 pm by Mary DeMaria, South PTA President.

**Welcome and Attendance**-(Mary Demaria)

1. There were nineteen (19) individuals, four (4) officers, two (2) staff representatives, the principal and both associate principals in attendance at this month's meeting. Quorum (six individuals including two officers) was met.

**Administrative Reports**

**Secretary's Report-** (Sarah Theodossopoulos)

1. Minutes from May's meeting were posted on Google Drive and the PTA website. A motion to approve the minutes was moved by Tina Finch and seconded by Jill Knaack. There was no discussion. All were in favor. No one opposed. Motion passed to approve the minutes.

Correspondence:

- a. Thank you card was read by staff members thanking PTA for Back to School Breakfast.

**Treasurer's Report-** (Dolores Georg)

1. Year to Date Treasurer Reports were shared with those present. Reports will also be posted on Google Drive. Hard copy will be attached to minutes.
2. Proposed 2017-2018 PTA budget was shared with present. Reports will also be posted on Google Drive Hard copy will be attached to minutes.
  - a. A motion to approve the 2017-2018 budget was moved by Tina Finch and seconded by Jill Knaack. There was no discussion. All were in favor. No one opposed. Motion passed to approve the 2017-2018 budget. Proposed 2017-2018 PTA budget was shared with present. Reports will also be posted on Google Drive Hard copy will be attached to minutes.
3. Audit performed by Tracy Gerwin, Jessica Buchholz & Catherine Olson.
  - a. A motion to approve the audit was moved by Tina Finch and seconded by Jill Knaack. There was no discussion. All were in favor. No one opposed. Motion passed to approve the audit.
4. Monthly report – combined July & August. Monies coming in for membership and yearbook. Monies were transferred from checking to savings to fund the \$5,000 excess funds. \$1,000 paid out for calendars.

**Vice President's Report-** (Catherine Olson)

1. Setting up a review committee to review the procedure guide but this will not occur until January 2018.

**President's Report-** (Mary DeMaria)

1. Invitation extended D37 PTA Dinner Monday, October 16<sup>th</sup>

**Principal's Report-** (Piper Boston)

1. Back to School Chill Out was a success.
2. The start of the school year was a success. This year home base was longer and then at the end of the school day ended with home base.
  - a. 8<sup>th</sup> graders helped 6<sup>th</sup> graders with locker combos, decorating lockers.
3. Curriculum night went well.
  - a. Survey is out for feedback.
4. Edline is being replaced by PowerSchool. Students are currently being introduced currently.
  - a. Go live date is anticipated late September.
5. Chrome books – good mix of families who are taking Chrome books home and keeping them at school.
6. SS has new curriculum this year.
7. LA is piloting a new program this year.
8. Sports programs are in full swing (cross country, girls basketball)
9. New additions to extracurricular activities that will be posted soon
10. Traffic – running more smooth than last year with AHPD and crossing guard
11. Upcoming events included:
  - a. 6<sup>th</sup> Grade Activity Night Friday October 13<sup>th</sup> at SMS
  - b. 7<sup>th</sup> Grade Activity Night Friday October 20<sup>th</sup> at Mt Prospect Park District Central Community Center.
  - c. 8<sup>th</sup> Grade Civil War Presentations
  - d. 7<sup>th</sup> Grade Revolutionary War Presentations
  - e. Fall Play auditions happening now.

**Associate Principal's Report-** (Ellie Chin & Steve Perkins)

1. Parent Teacher Conferences – Monday & Tuesday of Thanksgiving week
  - a. New online scheduling for conferences.
  - b. Implementing new component of Cardinal Way / Cardinal Cash
    - i. Golden Cardinal Cash where parents will be notified of doing exceptional things.

**Teacher Representative** – (Janet Iacovelli)

1. Band students will be marching with Prospect Knights on September 28<sup>th</sup>.
2. Autumn Harvest October 27<sup>th</sup> wind ensemble will perform.

3. Band has been invited to perform pre-game show at RMHS.
4. Buddying up home bases with 6<sup>th</sup> graders and 8<sup>th</sup> graders once a month.
5. Ping Pong Club
  - a. 8W started last Friday
  - b. 8E starts this Friday
6. Feed My Starving Children Field Trip – 8<sup>th</sup> Grade Service Trip
  - a. Will be in December – not date has been confirmed

## **Committee Reports**

### **ABC25 – (Heidi Walczak)**

1. Currently in membership drive. Grants for teachers due for teachers next Friday and will be read in October and November and announced in December. Raffle will continue

### **Activity Nights**

1. 6<sup>th</sup> Grade Mary DeMaria reported ) – Friday October 13<sup>th</sup> at SMS.
  - a. Possible donations for hurricane relief
2. 7<sup>th</sup> Grade – Christine Naunheimer – Friday October 20<sup>th</sup> at Central Community Center.
  - a. Snacks will be donated, water will be ordered through the district. Registration via google form which is new this year.
3. 8<sup>th</sup> Grade Dance (Jill Knaack) – currently in early stages of planning.

### **Calendar – (Tracy Gerwin) Complete**

### **Cultural Arts- (Kathy Kingston)**

1. Curriculum based events currently being researched

### **Directory – (Mary DeMaria reported)**

1. Still in the process of being compiled

### **High School Liaison - (Mary DeMaria reported)**

1. PHS – craft fair
2. RMHS – CATS in October (tickets not on sale yet)

### **Hospitality – (Sarah Theodossopoulos)**

1. Back to School Teacher Breakfast – went well and teachers graciously appreciated.

### **Legislation & School Board Rep – (Kristin Keil & Jessica Buchholz)**

1. First board meeting of the school year is tomorrow. Big items are the Greenbriar \$8MM expansion.

2. Full day kindergarten program is being explored.

**LMC Coordinator** (Mary DeMaria reported)

1. Information is still coming in from Mrs. Lueken regarding needs of LMC.

**Membership** – (Mary DeMaria)

1. 608 members. Additional PTA Membership cards were requested from State
2. Glitch in the website regarding “joined PTA with another student”

**Publicity/Social Media** – (Mary DeMaria reported)

1. National PTA wants us to have a Facebook page rather than “group”. The page will be public and will be more of an information source instead of a discussion. Heidi will create the page by October 15<sup>th</sup> and by November 1<sup>st</sup> the current group will be turned into an all school parent group under a new name.
2. Added social media insurance to our existing insurance policy.

**Reflections-** (Tina Finch)

1. Reflections kickoff event (“Artspiration”) for students and parents at SMS Monday October 2<sup>nd</sup> at 6:00 pm. Must register for the event. Deadlines for entries are November 3<sup>rd</sup>. Sign up for parent volunteers will be pushed out via weekend communications.

**Spiritwear-** (Allyson Jannotta)

1. Started last year with new vendor. Website needs to be updated with fall clothing. Goal is to eventually get “everyone” (sports teams, East/West) to use the same spirit wear company. Unknown if teachers/coaches are using the other companies as their own fundraiser. Piper will talk with coaches to see if this is possible. There were a lot of issues with the new vendor last year. Laredo Taft t-shirts can go through the new vendor.

**Student Pictures-** (Mary DeMaria reported)

1. School pictures ran exceptionally smoothly this year. It helped that the picture company came early so the teachers could get their pictures done earlier. Date for retakes has not yet been determined.
2. 8<sup>th</sup> grade pictures will be February 13<sup>th</sup> 2018.

**Technology/Website-** (Carrie Conley)

1. All materials need to be in pdf format. SMS Facebook page has been reactivated

**Unfinished Business:** None

**New Business:** None

**Adjournment:**

1. The meeting was adjourned at 8:20 pm by Mary DeMaria, SMS PTA President.

Secretary: Sarah Theodossopoulos\*

Reviewed by President on: September 27, 2017 Approved by General Board on: \_\_\_\_\_

Secretary: \_\_\_\_\_

*\*Denotes that the original signature is provided on the hard copy of the monthly PTA minutes.*

Note: Electronic versions of minutes and much more can be found on the South PTA Website- [www.southpta.org](http://www.southpta.org)

**Important Dates**

Monday October 2<sup>nd</sup> at 6:00 pm at South – Reflections Kick-Off Event

Monday October 8<sup>th</sup> – No School / Columbus Day

Tuesday October 9<sup>th</sup> – 8<sup>th</sup> Grade Robert Crown Parent Night

Monday October 16<sup>th</sup> – No School / School Improvement Day

Friday October 13<sup>th</sup> – 6<sup>th</sup> Grade Activity Night

Friday October 20<sup>th</sup> – 7<sup>th</sup> Grade Activity Night

**Resources**

District 25 Website: <http://www.sd25.org/>

South Middle School Website: <http://www.sd25.org/south>

South PTA Website: <https://southpta.org/>

Illinois PTA Northwest Cook Region District 37 Website: <http://www.ilpta-d37.org/>

Illinois PTA Website: <http://www.illinoispta.org/>

National PTA Reflections Information: <http://www.pta.org/Reflections>