



**South Middle School PTA**  
PTA General Meeting Minutes  
May 19, 2020

- I. 7:05pm Call to Order: Catherine Olson
  - a. Welcome and Introductions
  - b. Attendance: Catherine Olson, Lauren Rogers, Janet Iacovelli, Amy Ashcraft, Steve Perkins, Jen Strimling, Dr. Jim Morrison, Aoy Martschenko, Ann Williams, Julie Carlucci, Kim Thoma, Rosann Murray, Sheri Rosen, Maja Czapulonis, Delores Georg, Donna Ekl
- II. 7:10pm Administrative Reports
  - a. Secretary's Report: Lauren Rogers
    - i. Action Item: Move to approve meeting minutes from March 2020 Meeting. Lauren Rogers moved, Julie Carlucci seconded. Motion passed.
    - ii. Correspondence-none
  - b. Treasurer's Report: Maja Czapulonis
    - i. Monthly report for February-April 2020
      1. Excess funds committee is not advised by IL PTA; instead should roll over to next school year
    - ii. Appointment of Audit Committee (at least 3 people who are not authorized check signers): Rosann Murray, Jen Strimling, Ann Williams
    - iii. Motion to approve moving \$250 from 201-Cultural Arts to 203-Staff Hospitality for end-of-year teacher treats. Jen Strimling moved, Julie Carlucci seconded. Motion passed.
    - iv. Motion to approve moving \$250 from 201-Cultural Arts to 212-Publicity for promotional gifts for families next fall. Jen Strimling moved, Kim Thoma seconded. Motion passed.
    - v. Motion to approve using \$500 from 8th Grade Party toward 8th grade gift. Jen Strimling moved, Lauren Rogers seconded. Motion passed.
    - vi. Motion to adjust revenue of 2200-8th Grade Party from \$2,000 to \$0. Jen Strimling moved, Julie Carlucci seconded. Motion passed.
  - c. Vice President's Report: Jen Strimling
    - i. Revision of Procedure Guide to change description of 8th grade dance to dance/celebration since it's not limited to just a dance.

- ii. Question raised: Any events/programs in fall (incoming 6th graders) need to be adjusted? Funds can be allocated in a different way? Will look deeper into that if necessary.
- d. Principal's Report: Dr. Morrison
- i. Thank you for your patience/support through this unique time.
  - ii. Thank you for the signs from PTA, and Catherine Olson for putting the signs together.
  - iii. Thank you for Teacher Appreciation Week banner, messages, and gift cards (Kim Thoma and Ann Williams).
  - iv. May 29th is the last attendance day. June 1-5 is teacher institute days (plan for next year, 3 scenarios: regular start, start remote learning, and hybrid of both)
  - v. Material drop off/pick up is June 1-3. Please keep within your time slots. Keep items in your trunk. Will hand-out diplomas, cords, gifts from PTA, and awards to 8th graders plus ribbons and graduation pictures.
  - vi. June 5th reverse parade. Line up down Chestnut through the bus lane. Staff is looking forward to seeing students and have some closure to this school year.
  - vii. 8th grade: Working on graduation video. May 22nd is the due date for the 5-second video. Currently only have 25-30 videos. Graduation video will be on YouTube for further viewing. Details will come through email blast for link to video, with a shareable link. Students will be introduced alphabetically. Graduation video will post on June 5th.
  - viii. Additional reports from Sheri Rosen and Steve Perkins
    - 1. Rosen: Flipgrid message to 8th graders will be sent May 29th from past teachers/staff from elementary school. Will be posted on Schoology.
- e. Teacher Liaison Report: Janet Iacovelli
- i. Our hearts go out to the parents for all their hard work at home, and many roles they have taken on.
  - ii. Teachers have learned new technology, new coursework. Sad that it's the end of the year and without closure. We won't see the students again.
  - iii. 8th grade speeches are about Pandemic, missing friends and dance and cruise. We will always remember this Class of 2020.
  - iv. Teacher appreciation emails were an unexpected surprise, really meant a lot.
  - v. Wanted to make sure the parents know how much we miss the students.
  - vi. Uploading videos for graduation speeches, looking forward to drop off day and reverse parade, appreciated ability to deliver the 8th grade signs.

- f. President's Report: Catherine Olson
    - i. Thank you to all of our volunteers, from those sending in food, to chairpersons, to officers. Every little bit helps.
    - ii. Volunteer Interest Survey will be posted shortly. Open committees for 2020-2021: ABC/25 Liaison, Cultural Arts Co-Chair, DirectorySpot, 6th Grade Activity Night, 7th Grade Activity Night, 8th Grade Dance, RMHS Liaison, Hospitality/Teacher Appreciation Co-Chair, Social Media/Publicity, Reflections, School Board Representative, Sunshine Committee, Yearbook.
    - iii. All committees should have submitted EOY/POW reports. Also update all binders and assigned Google Drive folders. When binders are complete, drop off at Julie Carlucci's home.
- III. 7:20pm Committee Reports
- a. ABC/25 Liaisons: Heidi Walczak (ABSENT)
  - b. Ace It 25 Liaisons: Defunct
  - c. Activity Nights:
    - i. 6th Grade (Complete): Gina Hammond (ABSENT), Preethi D'Souza (ABSENT) -- 9/27/19
    - ii. 7th Grade (Complete): Nicole Escobedo (ABSENT), Tracy Petrusonis (ABSENT) -- 10/4/19
    - iii. 8th Grade: Ruth Miller (ABSENT), Effie Bevacqua (ABSENT), Aoy Martschenko
      - 1. Memory video is almost complete. Should be done by Friday 5/22.
      - 2. Lanyards from high schools will be distributed June 1-3 with locker supplies.
  - d. Back to School Chill Out (Complete): Catherine Olson
  - e. Cultural Arts: Sheri Rosen (Admin), Kim Buck, Dolores Georg
    - i. Year-end summary
    - ii. Funds not used will be held over for next school year.
  - f. DirectorySpot: Ann Williams (ABSENT)
  - g. High School Liaisons
    - i. Prospect High School: Donna Ekl
    - ii. Rolling Meadows High School: OPEN
  - h. Hospitality/Teacher Appreciation: Kim Thoma, Ann Williams (ABSENT)
    - i. Staff Appreciation Week was May 4-8. We gave staff Sweet T's gift cards and a banner in front of school. Thank you, teachers!
  - i. Juvenile Protection- OPEN

- j. Legislation: Shannon Silverman (ABSENT)
- k. LMC Coordinator: Margaret Zapata (ABSENT)
  - i. All volunteer shelving was discontinued when schools closed. Will resume next school year.
- l. Membership/Marketing: Holly Connors (ABSENT)
  - i. Recruitment efforts to 2020-2021 included reaching out to our 5th grade families through the elementary school PTAs and inclusion of PTA video in 6th grade orientation video.
  - ii. PTA video is updated on website and 6th grade incoming video (highlights programming, cost increase from elementary school)
- m. Publicity/Social Media: Nicole Escobedo (ABSENT)
- n. Staff/Volunteer Recognition: Now combined with Sunshine Committee
- o. Reflections: OPEN
- p. Scholarship Application Readers: Julie Carlucci and Dolores Georg
  - i. All entries (academic, overcome struggles) were amazing. Everyone was disappointed to miss the scholarship breakfast because it's a great program.
  - ii. Video will be available to all staff members, highlighting the staff member and winning students. 6 achievement, 3 power of courage winning students all received personal phone calls from committee members.
- q. School Board Representative: OPEN
- r. Spiritwear: Kim Thoma, Kristin Warnstedt (ABSENT)
  - i. Total \$587.97 from 4/1-today. Sales are still open.
  - ii. Grand total for year: \$793.36 so far.
- s. Student Pictures: Lauren Rogers
  - i. 8th grade grad pictures will be distributed in June with locker contents.
  - ii. Color Portraits online orders are still available.
- t. Sunshine: Lynn Repak (ABSENT)
  - i. Staff recognition: 2 staff members retiring: Greg Schultz (Math), Susan Thomson (TA)
- u. Technology/Website Coordinator: Nicole Escobedo (ABSENT)
- v. Volunteer Coordinator: OPEN
- w. Yearbook: Bretta Hammerstrom (ABSENT)
  - i. Update on sales and distribution: Delayed distribution. Do not expect to make June 1-3 distribution due to delays with our printer. Most likely mid-June. Sales have been online only.

IV. 7:50pm New Business

- a. Elections for 2020-2021 PTA Executive Officers. Nominating Committee members are Lauren Rogers (chair), Kim Thoma, and Donna Ekl. Alternate was Mary DeMaria.

**President:** Julie Carlucci

**President-Elect:** OPEN

*Write in:* Ann Williams

**Vice President:** OPEN

*Write in:* Lauren Rogers

**Treasurer:** OPEN

*Write in:* Donna Ekl

**Secretary:** Amy Ashcraft

Elections: closed. No additional nominations.

Election by voice. Moved by Jen Strimling, seconded by Kim Thoma. Motion passed.

The officers you have elected for SMS PTA for 2020-2021 are Julie Carlucci for President, Ann Williams for President-Elect, Lauren Rogers for Vice President, Donna Ekl for Treasurer, and Amy Ashcraft for Secretary.

V. 8:10pm Adjournment--Meeting was adjourned by Catherine Olson, SMS PTA President

Secretary: Lauren Rogers

Reviewed by President on:

Approved by General Membership on:

Resources

District 25 Website: <http://www.sd25.org/>

South Middle School Website: <http://www.sd25.org/south>

South PTA Website: <https://southpta.org>

Northwest Cook Region District 37 Website: <http://www.ilpta-d37.org/>

Illinois PTA Website: <http://www.illinoispta.org>

National PTA Reflections Information: <http://www.pta.org/Reflections>