



## NOTES

### WELCOME!

South Middle School PTA  
General Meeting Agenda  
September 27th, 2023 6:30-7:30 PM



#### **Call to Order:** Sarah Baird

- Call to order: 6:30pm
- Introduced each board member and South administrative staff (Dr. Morrison, Mrs. Rosen, Dr. Perkins)
- Attendance shown at the end of notes

#### **Principal's Comments:** Dr. Jim Morrison, Ms. Sheri Rosen, and Dr. Steve Perkins

- Great start to the school year, lockers opening, good flow to the day
- Cross country, golf, girl basketball going
- Clubs going - 8 going on right now, can view online announcements to see what's being offered
- Thank you to PTA for 6th grade activity hour - looking forward to 7th great night - treats from Golden Brunch
- P/T conferences Oct. 12 & 13th, sign up closes on Oct. 6th
- Variety Show October 20th
- Oct 27th first quarter recognition assembly

#### **Approval of the 5/18/2023 Minutes:** Julie Eisenhut

- Minutes approved and seconded by Heater Walsh

#### **Reports of Officers:**

##### **President** – Sarah Baird

- Purpose of PTA:
  - build community with teachers - community - students, bring together to bring support to be successful in future
  - Build communication
  - Volunteer opportunities
  - Social events
  - Suppl - cultural experiences, international experiences
  - Lots of opportunities to get involved - open committee positions, after school activities, fundraising events, stock the lounge
    - Asking for 1 hour of time to donate
    - Making PTA fun!
- Thanked volunteers for support this school year so far
- If you haven't joined, please scan the QR code on the back of the agenda now and join!
- Thank you!
  - ...to the volunteers for the 6<sup>th</sup> Grade PTA Chill and 6<sup>th</sup> Grade Activity Hour. We appreciate you jumping in so early in the year!
  - ...to the volunteers for Picture Day. Remember that retakes are October 10th. See the Cardinal Corner for information on retakes.
  - ...Nadia Viken for running our spirit wear sale!
  - ...to Heather Lepold for getting Directory Spot up and running for this school year!

## **Secretary – Julie Eisenhut**

- Updating Communications – Facebook, New Newsletter, New Website
  - Stay tuned for updates in the form of a newsletter, updated website and inclusive opportunities in a variety of ways (night, day remote opportunities)

## **Treasurer – Nikki Mather**

- July - June is fiscal year
- Audit was all in order
- Numbers are small coming into this year
  - \$40 PTA membership dues to Directory Spot, PTA state fees, yearbook
  - Budget is balanced based on the various events that require funding
  - \$2,299.78 rolled over from last year, fundraising needed!
  - Committee chairs: the budget can be amended when fundraising starts and as needed

## **-Questions from audience:**

- Hospitality budget was slashed in half - was because using money that was deferred as current budget which wasn't reflective of the actual budget
- We deferred this school year's registration money that came in and rolled over \$2,200
- Audit Committee 2022-2023
- New Budget for 2023-2024
- Committees can only be reimbursed up to budgeted amount
- Reminder on Reimbursement Procedure and Tax Exempt Letter

## **President-Elect – Nadia Viken**

- Open spots for Committee Volunteers. A Google Sign-up with descriptions will be sent next week.
- Committees open! Please spread the word! Sign up coming soon
- We're looking to create new ideas or committees - please reach out with your ideas
- Spirit Wear - delivered next week, another sale in November before Thanksgiving and in spring - we are open to ideas so please reach out and we will add those items - we made \$2 per item 233 items sold - if wanted to make a surprise gift could it possibly be delivered/picked up to the front office

## **VP – Melissa Lenski**

- We will need to fundraise this year so we can provide new and exciting events for the students and staff. If anyone has a love of fundraising, or would just like to help get more resources for the PTA this year, please join that committee on the Google Sign-up.

## **Committee Reports**

- Membership - Cheryl Duda
  - Info from Rev Track and Info Snap up to date, some duplicates but those were fixed
  - Payment needed but being worked on by treasurer
- Directory Spot – Heather Lepold
  - DS has been updated for the school year and you can reach out with any questions or concerns.
  - Anyone still needing access please let PTA know
- Yearbook - Argie Karafotias
  - The school develops the yearbooks/ committee (Dec. 15th deadline for the yearbook to be completed), they send the book to the printer
  - Books have been ordered via Membership
  - Thank you to Membership and Directory Spot for helping see who had ordered
  - Once a month reminder needed of who has/hasn't ordered - plus reminder to families with

multiple kids at South

- Hospitality (Staff Appreciation, Stock the Lounge) - Cassie Hrtanek
  - Nothing new to report - small stock the lounge
  - P/T conferences coming up - pizza
  - Stock the Lounges via Sign Up Genius
  - Events during Teacher Appreciation Week
  - Budget concerns - open to ideas or donations of items and food
- Reflections - **OPEN to Chair**
  - Theme this year is "I Am Hopeful Because..."
  - Students can create a piece of artwork that is on the theme and submitted to the National PTA
- Fundraising – **OPEN**
  - Needed this year and a great idea such as "no ask" fundraiser, teacher volunteer an activity such as basketball with a teacher or sleepover at the school
    - Dr. Morrison: will start by sharing the idea with the staff to gauge level of interest
- Liaisons -
  - Get the information from the high school to share via PTA communications
  - RMHS - Jennifer Ubert
  - PHS - **OPEN to Chair**
  - ABC25 - **OPEN to Chair**
- Spirit Wear - PTA President-Elect, Nadia Viken
- Picture Day Volunteer - PTA President, Sarah Baird
  - Retakes October 10th
  - First year that they offered previewing online before ordering
- Activity Nights
  - Small amount of time needed to chair these 1 day events that take place after school
  - 6<sup>th</sup> Grade Committee – **OPEN to Chair**
  - 7<sup>th</sup> Grade Committee -**OPEN to Chair**
  - 8<sup>th</sup> Grade Committee - **OPEN to Chair**
- Technology/Website/Social Media - PTA secretary, Julie Eisenhut
- LMC Chairperson - PTA Vice President, Melissa Lenski
- School Board Rep - **OPEN to Chair** (interim Sarah Baird)

### **New Business**

- Adopting the 2022-2023 Audit
  - Treasurer moved to approve the budget, President moved it and since it comes from a committee, no second is needed \_ APPROVED
- Approving 2023-2024 Budget
  - Treasurer moved to approve the proposed budget, President moved it and since comes from a committee, no second it needed - APPROVED!

### **Questions and Comments?**

- What are the student ids: just extra from the Picture Day company, could use for store discounts

### **Upcoming Important Dates**

- 10/3: 7th Grade Activity Hour 2:45 – 4 PM
- 10/10: Picture Retake Day
- 10/12-13: Parent Teacher Conferences - Look for Signup Genius for Hospitality
- 11/2: Next PTA Meeting via Zoom 6:30 PM
- 11/6-20: Next Spirit Wear Sale

## Gift Card Drawing

<Adjourn Meeting> at 7:14pm



**If you haven't yet, join the PTA!**



**Sign up to be a 7th Grade Activity Hour Volunteer! 10/3 from 2:45-4 PM**

### **Meeting Attendants:**

Sarah Baird  
Julie Eisenhut  
Nicole Mather  
Melissa Lenski  
Nadia Viken  
Liz Nierman  
Lisa Hembry  
Christine Pellum  
Robyn Warter  
Argie Karafotias  
Abby Harkey  
Molly Huguen  
Heather Walsh  
Heather Lepold  
Cheryl Duda  
Susie Kopec  
Deanna Amelio  
Heather Tebbe  
Helen Trousdale  
Christy Kazlo  
Kara McCarthy  
Patti McGrath  
Cassie Hrtnek